

# October 2017 Board Meeting Minutes

Submitted by PBA Secretary, Nan Nichols

President Ruth Hawkins opened the regular quarterly meeting on October 2, 2017, via Yahoo Group email. All directors reported as present: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks.

Minutes from the July 2017 meeting of the board were posted by Nan Nichols and approved

Approved: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks

Fran Bishop submitted a Treasurer's report, which was posted and approved:

Approved: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks

Fran Bishop submitted a Registrar's report, which was posted and approved:

Approved: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks

All committee reports below were submitted by Debbie Eubanks, posted and approved:

Approved: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks

## **PBA Committee Reports, October 2017**

Breed Standard: Chair - Fran Bishop; Jill Gallagher, Terri Kistler, Chris Utterback, Lisa Zietz No report

Judges Training: Chair - Fran Bishop; Jill Gallagher, Terri Kistler, Chris Utterback, Lisa Zietz No report

Fiber: Chair - Vacant

Education Fund: Chair - Carrie McLachlan; Liz Eaton No report

Youth: Chair - Janet Tilp No report

Public Relations: Chair - Colleen McGee; Kari Schroeder, Jill Gallagher, Lisa Roskopf, Lisa Grzeskowiak, April Bowling

Next, start sending press releases on achievements of our breeders at various shows. I have the logo now and can build the letterhead for that.

I've already submitted you (Debbie Eubanks) and Ruth to Farm Her TV as possible stories as they are located in Iowa and am looking for regional publications and breeders to send them too for stories.

I also think I'm going to need some help on this committee as the others who were on the committee are stepping down or life has been taken over. I haven't gotten much turnover info as yet, but I plan a call to Korina and one to Terri soon just to get a better feel for things they have done or info/activities they can help with. I hope that is enough to start with....

Merchandise: Co-chairs Ruth Hawkins, Erica Brown

The Merchandise committee has the 2018 PBA Calendar ready for purchase. An order of 25 calendars was placed the end of July 2017, and we have sold 12 calendars at \$20.00 each. Erica Brown created and paid for the calendar, \$312.37 (\$12.49 each) and will pay herself back out of the proceeds earned from the calendars. We have 13 left and placed an ad with Maggie Leman for publication into the next issue of the Pygora Pypeline. I (Erica) will hold off on ordering more to see how much interest we have and if we sell out.

We also have stall signs and license plate covers for sale, \$5.00 each. Both Erica and Ruth have inventory of these items.

Ruth and Debbie Eubanks met with "One of a Kind Buttons" while at the Oregon Flock and Fiber Festival and Ruth and I are working on an idea to order some ceramic Pygora pins through her to sell.

We would love more volunteers and artistic individuals on the committee.

Show Secretary Report: Erica Brown

The cost of both sets of ROA forms was \$80.00 and the cost of the ribbons (25 sets of Grand Champion and Reserve Grand Champion for each Bucks, Does, Wethers and Fleece) was \$650.00.

Newsletter & Webmaster: Maggie Leman No report

The Registrar's report below was submitted by Fran Bishop, posted and approved:

Approved: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks

PBA Registrar Report, October 2017

Ramblings from the Registrar – Fall 2017 Pypeline

When using a Breeding Memo please submit original with one Application for Registration and make a copy to be attached to how ever many other kids are in that delivery. I need a Breeding Memo attached to every Application for Registration.

I've had several rushes recently. If they are a rush it says you need them before 4 weeks. I usually can accommodate your request if I get them at least 2 weeks before you need them. However, that is if you send the correct amount of money, fill in the forms correctly, and respond to any my emails with a question in a day or two. Check your spam file to see if there is an email from PBARegistrar@aol.com . Make sure the goat actually belongs to you, receipts for the goats are not Transfers of Ownership. I

know a lot of you don't do your paperwork timely and hold onto your Transfers of Ownership for a long time, sometimes as long as a year. If you are transferring a goat for a rush if it is over a year old make sure they are Permanently Registered, if not you will have to submit that information also to get the Permanent Registration.

If you choose to use the online form for Pre-Registration make sure you fill it out correctly before submitting it. If you make a mistake once you hit enter I get them all. I've gotten as many as 4 for each goat sometimes. If that happens I have to wade through each one to see which one is correct. I can't make any assumptions. If you are Pre-Registering multiple animals click the continue shopping button and it will take you back to the form thus allowing you to accrue all the charges and make only one payment at the end.

#### **Old Business**

Articles of Incorporation: The incorporation is done and Fran was sent the number and documents. We are now the Pygora Breeders Association, Inc.

Federal Trademark Registration: This was in the recent correspondence with our attorney.

"We received an office action initial refusal that the trademark is merely descriptive of the thing (a breed of goat) that it is associated with. [it would be like calling "Coca-Cola" by the trademark "Cola Soft Drink™." But we can overcome this by shifting to the Supplemental Register and filing an Allegation of Use (AAU) showing the trademark is properly in use.

Please direct me to a location on the website or other documents that are circulated or visible to members or the public regarding registering their goats. I also need to show how this is paid for, e.g. how a person can sign up as a member, etc. (this is how we show the mark is being "used in commerce". I intend to file this in the next 1-2 weeks."

I have sent them links, as requested.

#### **New Business**

Following elections for directors, the President called for a closed session on Aug 2, 2017 to elect officers. The offices for July 2017-July 2018 will be held as follows: Ruth Hawkins - President, Debbie Eubanks - Vice President, Nan Nichols - Secretary, Fran Bishop - Treasurer

A discussion was held on updating the various educational brochures available on the PBA website for printing, and other posted places on the PBA website, to include the "TM" superscript. After some discussion it was decided that these changes did not need a motion to be acted on, and they will be done by the webmaster in collaboration with any members who might need to submit material.

Nan gathered information for the board to consider regarding Directors & Officers (D&O) Insurance. But I think it is moving along. Nan, would you please submit what you currently have on the coverage.

**Motion 17-4 Directors & Officers (D&O) Insurance** Maker - Debbie Eubanks Second -Nan Nichols

I move to purchase Directors & Officers (D&O) Insurance, in the amount of \$640/year, per the following:

Directors and Officers Insurance is offered by Chad Logan of the Gordon Insurance Agency, 517-349-5757, at \$640.00 for the year; policy has a \$1M limit with a zero dollar deductible. If the PBA BOD wishes to move forward, the policy will be issued and the premium paid in full for the year.

Approved: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks

**Motion 17-5 One Year Review of D&O Insurance** Maker - Fran Bishop Second - Ruth Hawkins

I move to have the PBA BOD do a one year review of the D&O insurance policy.

Approved: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks

**Motion 17-6 Show Rules Change to H.4.c.** Maker - Fran Bishop Second - Ruth Hawkins

I move Show Rule H.4.c be changed as follows:

From: H. Requirements for Permanent Grand Champion

#### 4. Fleece

- a. Have received 3 Grand Champion Fleece wins at PBA sanctioned shows.
- b. Two of the Grand Champion wins must have been in the Senior division. One may be received in the Junior Division.
- c. Must have 3 Grand Champion wins under at least 3 different PBA licensed judges.

To: c. Must have 3 Grand Champion wins under at least 2 different PBA licensed judges.

Approved: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks

**Motion 17-7 Fee & Stipend Changes** Maker – Erica Brown Second – Nan Nichols

I move to accept and implement the following fee increases and stipend changes.

Dues increase:

Family membership from \$20 to \$25

Youth membership \$15 no increase

Herd Name from \$5 to \$10

Breeders Directory from \$10 to \$15 (increasing the word limit to 75)

Registration fee increases:

Does from \$5 to \$7      Non-Member to \$14  
Bucks from \$7 to \$10    Non-Member to \$20  
Wethers from \$3 to \$5   Non-Member to \$10  
Transfers from \$4 to \$5 Non-Member to \$10  
Corrections/Replacements from \$3 to \$7  
Registration Rush fee from \$10 to \$20 per goat.

Show application increases:

Buck from \$15 to \$20  
Doe from \$15 to \$20  
Wether from \$10 to \$20  
Fleece from \$15 to \$20

Stipend increase:

Pre-Registration \$2 - no increase  
Permanent Registration from \$0 to \$2  
Transfers/Replacement/Correction \$2 - no increase  
Rush from \$2 to \$5

New fees would take effect January 1, 2018.

Approved: Fran Bishop, Chris Utterback, Ruth Hawkins, Nan Nichols, Erica Brown, Debbie Eubanks

**Announcements**

Just a reminder from Ruth that nominations for BOD positions are currently open and are due January 15th, 2018.

Here are the BOD's terms that are expiring 6/2018:

Region 1 - Chris Utterback, Region 2 - Debbie Eubanks, Region 3 - Fran Bishop

The next meeting will be January 16, 2018. The board meeting was adjourned on October 17, 2017.