

Board of Directors Meeting Minutes—April 9, 2024
Pygora Breeders Association (PBA)
Quarter 2

Call to Order

President Nan Nichols called the meeting to order at 9:58 am. BOD members present throughout the meeting: Beverly VanHook-Schrey, Natalie Houston, Fran Bishop, Kari Schroeder, Nan Nichols, Wade Oliver, Ruth Hawkins, Roger Minniear, Kira Marks.

Other PBA members checking in to the BOD meeting: Brette Soucie, Liza Sanford-Crane, Janet Tilp, and Collen McGee.

Minutes

Secretary Beverly VanHook-Schrey presented Quarter 1 minutes which were approved by BOD majority as corrected.

Treasurer's Report

The Treasurer's Report presented by Treasurer Fran Bishop on April 10 was unanimously approved by BOD.

Committee Reports

Quarter 1 Committee Reports presented by Vice-President Ruth Hawkins on April 10 were approved by BOD majority as submitted.

PBA 2024 April Committee Reports

Submitted by VP Ruth Hawkins

Merchandise Committee: Chair Erica Johansen Members: Ruth Hawkins & Collen McGee

Budget \$500

Merchandise Store Sales 1/1/2024 - 3/31/2024

2 Ball Caps, 1 Fiber Fun book, 1 Goat Management & Showmanship bundle

Treasurer: Fran Bishop (See Treasurer's report)

Youth Committee: Chair Janet Tilp Members: Jennifer Eisenhauer

The youth committee is working on a proposal to bring to the board at the July meeting.

Nothing reported for the following committees:

Archives: Fran Bishop

Breed Standard Committee: Chair Brette Soucie, Members: Lisa Grzeskowiak, Terri Kistler, Debbie Eubanks, Amanda Sadowski, Beverly VanHook-Schrey

Education Fund Committee: Chair Patricia Young Members: none (Budget: \$600)

Fiber Committee: Kira Marks Member: Kari Schroeder & Ruth Hawkins

Judges Training Committee: Chair Liza Sanford-Crane Members: Lisa Roskopf & Ruth Hawkins

Newsletter Editor: Kelly Shields (Budget \$2400)

Public Relations Committee: Chair Robin Oliver, Members: Kari Schroeder, Ruth Hawkins & Collen McGee (Budget \$1250)

Registrar: Brette Soucie

Show Secretary: Robin Oliver (\$500)

Webmaster Update: Joseph Gherardi

Old Business

Update—BOD Applications: Possible Extension

An update was presented on April 11 regarding the possible extension of the application deadline for 2024 PBA Board of Directors candidates. The slate of candidates will be accepted without ballot with officer election taking place at the next BOD meeting.

Nan explained that because there were just single candidates for each open position, the PBA Bylaws state that the slate is accepted without needing to be put forth as a ballot to current members.

The open BOD position vacated by Secretary Beverly VanHook-Schrey will be filled by Kim Depp [kjdepp] beginning with the June 2024 meeting. Kim was added to the Teams list prior to the 2Q meeting.

Update—Bylaws Revision; election results

Motion 24-1, first presented at the PBA January 2024 BOD meeting was approved by a majority of mail-in ballot votes received by PBA member Gerry Scarfe. Gerry notified Nan on April 7 that the Bylaws revision was supported by a majority vote from members. The revised Bylaws document was posted to the PBA website.

Motion 24-1 was made in January to change PBA Bylaws in order to expedite BOD proceedings:

Pygora Breeders Association By-Laws

VIII. Meetings

. . .

Any action proposed at a Board meeting will be submitted to all Directors and carried by a majority of the votes.

Any votes not received within 5 days, unless otherwise stated by the President, will be counted as an abstention. Any member may request specific information on any accounting or business issue

Changed to read as follows:

. . . Any action proposed at a Board meeting will be submitted to all Directors and carried by a majority of the votes.

Any votes not received by the time there has been a call to adjourn the meeting will be counted as an abstention. Any member may request specific information on any accounting or business issue

PBA Herdbook & Membership Data Management Revision: Grassroots Transition Update

Special Called Meeting: March 19, 2024

A special March 19 BOD meeting was called to vote on contracting with Grassroots Pedigree Software Solutions to manage the PBA Herdbook following a Website and Database video meeting. The motion, introduced by Kari Schroeder, passed with majority Board approval, with Nan noting that she would begin working to move the process along.

Motion 24-2

I move that the Pygora Breeders Association contract with Grassroot Pedigree Software Solutions for the management of our herd book. This includes the approval of the sign-up fee of \$4100 (which includes transitioning data to their system and the first three months of management), plus the additional \$1020 due for management of the remaining 9 months of the year.

Maker: Kari Schroeder

Second: Kira Marks

Beverly VanHook-Schrey—Yes

Natalie Houston—

Fran Bishop—Yes

Kari Schroeder—Yes

Nan Nichols—

Wade Oliver —Yes

Ruth Hawkins—Yes

Roger Minniear—Yes

Kira Marks—Yes

Update—Database Revision; Grassroots

An update on PBA data transfer to “Grassroots” animal registration system was presented on April 12 with accolades going to the PBA “Revision Team” for volunteering to interface with Grassroots staff and ensure that Grassroots will be a reasonable platform for PBA use and purposes.

Nan presented the following file attachment with details of the ongoing database revision process, including an initial timeline estimate, and invited all PBA members to review and post questions or comments on the database revision.

PBA Herdbook & Membership Data Management Revision: Grassroots Transition Update

- Treasurer has paid the invoice for a one-time license, and monthly subscription for 3 months
- NFN sent data tables for records through 1st quarter 2024 (data as of 2 April 2024)
- Registrar set-up herdbook access to current data tables to assist in revision
- Update from the Grassroots staff doing our revision - they’re revising their online storage for animal records and will put our data into the newly revised storage after they test it on their own managed records: *This strategy will mean that we should get you set up with the **test system in the first week of May**, and would plan to ‘go live’ with the full online system at the end of June. That will give you plenty of time to learn your way around and find any data anomalies we need to look at. At the end of June, we would need you to stop using your old system a couple of days before the final ‘go live’ date,*

and send us the final data set in the same format as the files we have now. We will then run the final data conversion routines, written and tested on the data files you have sent us now. We will set up the 'live' database and you are ready to go. Hope that works for you.

- A partial list of specific details from the Grassroots staff, that we need to work through - most are “error codes” for really old records. Fran inherited a bunch of boxes of files with a lot of incomplete data to begin with – so we’ll do the best we can to fill in voids with some reasonable info: *We have done a provisional ‘check data’ which initially threw up 1171 errors. However, some were animals with missing genders, which we have been able to work out. About 640 were missing sires and dams which we will add in their own right. That leaves about 70 which are a mixture of animals where the sire or dam is the wrong sex, animals are in their own pedigree or the parents are born after their progeny. Most of these are quite old records but we will do what we can to sort them out and then give you an error list to research and correct. We will send that list first week of May.*

** There are other details and issues that need to be worked out, but our data revision is underway, and proceeding well. **

Media “Photo Packet” Progress

Referring to an October 2023 BOD discussion, Nan reintroduced the idea of PBA benefitting from having an approved set of “media packet photos” and asked if the PR Committee is interested in helping to assemble some photos to use in promoting the Pygora breed. She asked for specific feedback from PR Committee members Robin Oliver (Chair) and Kari Schroeder on adding such photos to the PBA website possibly by fall 2024 for a positive impact on the PBA’s “education” mission.

Kari agreed to contact the PR Committee and see if they can discuss this project.

New Business

Color Choice Revision, Registration Applications

Nan attached and brought to the BOD attention on April 15 an agenda topic submitted by Vice-President Ruth Hawkins that contained two different discussion items:

- 1) Registration Forms
- 2) Accepted PBA color choices

In regard to item number 1, Nan recommended deferring revision of the current registration applications until after the Grassroots data management system is in place, at which time all online forms will soon be replaced with Grassroots online versions.

Nan suggested that item number 2 involves the PBA Breed Standard and suggested the Breed Standard Committee address the topic prior to involving BOD input. Due to impending data management changes and updates involving the PBA Registrar and Chair of the Breed Standard Committee, she expressed uncertainty as to which topics would be addressed in what order.

Following a lengthy discussion from April 15 through April 16 with input from several members and the Registrar/Breed Standard Committee Chair, the consensus was that PBA move forward with updates by:

- 1) Working through “form revisions” as the organization migrates to the Grassroots system, and

- 2) Let the Breed Standard (BrdStd) Committee follow-up with the “color discussion,” with any proposals for change being brought to the BOD.

Quarter 3 Meeting Dates

July 8 and 9 were confirmed by a majority of BOD members as Quarter 3 meeting dates using text and video formats respectively.

Adjournment

Following a Call for Announcements by the President, the BOD meeting was adjourned at 3:21 pm April 16, 2024.

Motion to Adjourn: Beverly VanHook-Schrey

Second: Wade Oliver

Respectfully submitted,
Beverly VanHook-Schrey, Secretary