

**Board of Directors Meeting Minutes—January 15, 2024**  
**Pygora Breeders Association (PBA)**  
**Quarter 1**

**Call to Order**

President Nan Nichols called the meeting to order at 9:50 am with all BOD members present: Beverly VanHook-Schrey, Natalie Houston, Kari Schroeder, Nan Nichols, Wade Oliver, Ruth Hawkins, Kira Marks, Fran Bishop, Roger Minniear. Member Guests present include Registrar Brette Soucie, Show Chair Robin Oliver, and Web Master Joe Gherardi.

**Minutes**

Quarter 4 minutes were presented by Secretary Beverly VanHook-Schrey and approved by Board majority.

**Treasurer's Report**

The Treasurer's Report received majority Board approval with an update presented by Treasurer Fran Bishop on January 16 that included a brief discussion and Board agreement regarding leaving the Empower CD in place to rollover vs cashing it out.

**Committee Reports**

Quarter 1 Committee Reports presented by Vice President Ruth Hawkins were approved by Board majority.

**PBA 2024 January Committee Reports**

Submitted by VP Ruth Hawkins

**Judges Training Committee:** Chair Liza Sanford-Crane, Members: Lisa Roskopf & Ruth Hawkins

No significant updates from JTC since last mtg. One test is out. Hopefully we will have one more judge soon.

**Fiber Committee:** Kira Marks, Members: Kari Schroeder & Ruth Hawkins

I'd like to welcome Kari Schroeder and Ruth Hawkins as members of the fiber committee. Together we plan on working on an article for micron testing and breeding for better fiber separation to help our members get the best out of their breeding programs.

**Merchandise Committee:** Chair Erica Johansen, Members: Ruth Hawkins & Collen McGee

Budget \$500

Sales Oct 1 - Dec 31: 2 Fiber Fun Books, 2 Showmanship & Goat Management book bundles.

**Public Relations Committee:** Chair Robin Oliver, Members: Kari Schroeder, Ruth Hawkins & Collen McGee (Budget \$1250)

The PR Committee took up two conversations over the last few months.

1. During the last board meeting the issue of photo rights came up for photos used on the PBA website. With help from Kari Schroeder, we developed a photo/media release form that can be used by the web administrator, the newsletter editor, and/or anyone working on marketing materials for the PBA. That document is attached for the board's review and/or approval.

2. The PR Committee reviewed and discussed a proposal from Committee Chair Robin Oliver to move the PBA website to a CMS hosting solution. Robin worked on a build-out of the home page and navigation – no internal pages have been built out yet – on the CMS platform Squarespace. That sample build out can be found here:

<https://greyhound-koi-25gm.squarespace.com/>

Password = PBA-test

The PR Committee supports the proposal to move the PBA site to a CMS solution and is willing to contribute to the planning and execution of the new site.

**Youth Committee:** Chair Janet Tilp, Members: Jennifer Eisenhauer (tentative)

I did two articles on 4 graduating 4-H Seniors who were members of PBA. It was fun connecting with them and getting their stories. I have seen all of them grow up in Washington County and Columbia County and it will be great to see where they go. One of them of course is a new PBA Judge. So proud of her.

I have one more article I hope to get in the next newsletter about creating 4-H clubs.

There has been so much start and stop in the volunteers lately that we really haven't done anything else. There is a new member interested in being in the group - Jennifer Eisenhauer. I plan to meet with her soon and see if I can transfer power over to her. I hope to step down as the chair. I have been the chair for so long that I think it is time for some new blood. I do not plan to abandon her and hope to be available to answer any questions she may have. It would be great if we could find some more people to help out in the Youth Committee Group.

**Treasurer: Fran Bishop**

See Treasurer's report

**Nothing reported for the following committees:**

**Archives:** Fran Bishop

**Breed Standard Committee:** Chair Brette Soucie, Members: Lisa Grzeskowiak, Terri Kistler, Debbie Eubanks, Amanda Sadowski, Beverly VanHook-Schrey

**Education Fund Committee:** Chair Patricia Young, Members: none (Budget: \$600)

**Newsletter Editor:** Kelly Shields (Budget \$2400)

**Registrar:** Brette Soucie

**Show Secretary:** Robin Oliver (\$500)

**Webmaster Update:** Joseph Gherardi

## **New Business**

### **Update—BOD Applications: Possible Extension**

Nan noted that as a result of minimal feedback regarding the need for an extension on the application deadline for 2024 PBA Board of Directors candidates, the current slate of applicants will stand without a deadline extension. She emphasized that all applicants, regardless of incumbency, are required to send a candidate statement to the PBA Secretary by the February 1 deadline. The candidate statements and optional photographs will then be forwarded to newsletter editor Kelly Shields for inclusion in the March 2024 issue of the *Pygora Pypeline*.

### **Update—Website and Database**

A lengthy discussion followed briefings from various PBA members on comparable registries, alternate platforms and hosts, as well as coding revisions for the PBA database.

Nan announced an upcoming video meeting between her, Robin Oliver, Joe Gherardi, Fran Bishop, and Brette Soucie to discuss details of website and database issues. The group will especially consider Grassroots system offered at a set-up cost of \$3,600-\$5,000 with an additional \$1,100 annual subscription and support fee. With the addition of Roger Minniear, this *ad hoc* committee will consider the registry systems available, including one that can be designed by our current Web Master.

Nan presented the BOD with an attached list summarizing registry services contacted to date.

### **Bylaws Revision—Meetings**

A motion to change PBA Bylaws in order to expedite proceedings was introduced by Beverly VanHook-Schrey and approved by Board majority.

### **Motion 24-1**

I move that the PBA ByLaws be changed in the following manner to expedite proceedings:

Pygora Breeders Association By-Laws

VIII. Meetings

. . .

Any action proposed at a Board meeting will be submitted to all Directors and carried by a majority of the votes.

Any votes not received within 5 days, unless otherwise stated by the President, will be counted as an abstention. Any member may request specific information on any accounting or business issue . . . .

### **Change to read as follows:**

. . . Any action proposed at a Board meeting will be submitted to all Directors and carried by a majority of the votes.

Any votes not received by the time there has been a call to adjourn the meeting will be counted as an abstention. Any member may request specific information on any accounting or business issue . . . .

**Maker: Beverly VanHook-Schrey**

**Second: Roger Minniear**

Fran Bishop--Yes

Wade Oliver--Yes  
Kari Schroeder--Yes  
Kira Marks--Yes  
Ruth Hawkins--Yes  
Roger Minniear--Yes  
Nan Nichols--Yes  
Natalie Houston—Yes  
Beverly VanHook-Schrey—Yes

Member Gerry Scarfe was approved to receive and count ballots for the ByLaws change.

Beverly VanHook-Schrey—Yes  
Natalie Houston—Yes  
Fran Bishop—Yes  
Kari Schroeder—Yes  
Nan Nichols—Yes  
Wade Oliver—Yes  
Ruth Hawkins—Yes  
Roger Minniear—Yes  
Kira Marks—Yes

#### **Media Release Form**

On January 23, Nan presented a Media Release form created by the PR committee to offer members who share media files with the PBA specifically for education and promotion purposes and invited members to share comments/questions regarding the form.

The ensuing lengthy discussion resulted in support to update the PBA website to include a copyright statement similar to that in the *Pygora Pypeline* newsletter but no clear consensus regarding use of a “Media Release” form.

Nan will send a Copyright Permission update to the Webmaster for posting, leaving the PBA logo graphic available as an embedded link for members only to use in creation of a link to the Pygora breed website. PBA BOD will have the option to amend the statement later with further member/Board input.

#### **Announcements**

The meeting was opened for announcements.

#### **Adjournment**

The meeting was adjourned on the afternoon of January 23, 2024.

**Motion to Adjourn:** Kari Schroeder

**Second:** Wade Oliver

#### **Special Called Meeting: March 19, 2024**

A special March 19 BOD meeting was called to vote on contracting with Grassroots Pedigree Software Solutions to manage the PBA Herdbook following a Website and Database video meeting. The motion, introduced by Kari Schroeder, passed with majority Board approval, with Nan noting that she would begin working to move the process along.

**Motion 24-2**

I move that the Pygora Breeders Association contract with Grassroot Pedigree Software Solutions for the management of our herd book. This includes the approval of the sign-up fee of \$4100 (which includes transitioning data to their system and the first three months of management), plus the additional \$1020 due for management of the remaining 9 months of the year.

**Maker: Kari Schroeder**

**Second: Kira Marks**

Beverly VanHook-Schrey—Yes

Natalie Houston—

Fran Bishop—Yes

Kari Schroeder—Yes

Nan Nichols—

Wade Oliver —Yes

Ruth Hawkins—Yes

Roger Minniear—Yes

Kira Marks—Yes

Respectfully submitted,

Beverly VanHook-Schrey, Secretary